

# Treasury and Development Specialist

Support treasury, business planning and development accounting, including cash management, compliance, reporting and credit control.



## Job Purpose

This person will support the Strategic Lead – Treasury and Development in delivering a comprehensive business planning, treasury and development accounting service for the Group. It will assist with day-to-day treasury operations, including cash and liquidity management, loan administration, covenant monitoring and reporting, ensuring compliance with treasury policy, lender requirements and the Regulator of Social Housing’s expectations for strong treasury controls. The postholder will also manage credit control and debt recovery across all sales ledgers to maximise income and reduce aged debt across the Group.

At Honeycomb Group, we’re connected by a set of collective values, keeping us all working in the same direction.

### Be dead genuine

Be authentic  
Don't take yourself too seriously  
Create a customer experience they'll never forget  
When in doubt smile

### Never shut the door

No hierachy  
Don't hear what you want - listen  
Be open & flexible  
Always think about others

### Chase curiosity & ambition

Commit to the challenge  
Fuel your passion  
Put heart into your work  
Create a no-fear culture



### Be a leader in the field

Don't manage inspire  
Take initiative, step up even if it's not your job  
Follow your gut  
No blame culture  
Be confident

### Come together

Seek value from others  
Be a team player  
Chip in when others need help  
Act in the best interest of everyone

## Key responsibilities for area of specialism:

- Monitor daily cash positions and prepare rolling cashflow forecasts to ensure the Group maintain required liquidity ratios in line with their Golden rules.
- Keep the Assets and Liability Register inputs up to date; coordinate property releases/additions with legal/asset teams and lenders.
- Lead day to day banking operations, maintain mandates and online banking access controls and manage relationships with banks and lenders.

- Support the submission of regulatory returns including Quarterly reporting and Financial Forecast Return (FFR).
- Support the development team with financial appraisals for new development schemes, acquisitions and regeneration projects.
- Support the development and maintenance of the Group's 30-Year Financial Plan to ensure long-term financial viability including risk analysis and stress testing, ensuring compliance with regulatory standards.
- Manage the end-to-end credit control process across the sales ledgers including statement generation, chasing of debt, escalation of non-payment and monthly KPI reporting to Senior Finance Colleagues.

### Honeycomb Technical experts are responsible for:

- Supporting Heads of Service to deliver operational goals and outcomes
- Demonstrating and instilling our values
- Excellent performance and achievement
- Silo removal and working as one team
- Delivering value for money

### In addition to the above, our Technical experts will:

- Ensure that the Group complies with legislative, regulatory, constitutional and financial requirements and works, including contractual requirements for services commissioned by statutory bodies and funders to high professional and ethical standards in all areas of business excellence.
- Promote the Group and develop its relationships to ensure that the positive work of the Group is recognised locally, regionally and nationally.
- Maintain and develop effective external networks and partnerships with other registered providers, local authorities, funding institutions, regulators and other organisations that are crucial to the Group's work and business interests.

### The right person for the role will be able to demonstrate:

- CCAB/CIMA part qualified or qualified by experience with a strong commitment to continuing professional development (CPD).
- Experience of building effective stakeholder relationships with external parties such as Bankers, Funders/Investors.
- Experience of working in the social housing or charity sector.
- Strong financial stewardship with sound knowledge of financial controls, compliance, regulations, accounting standards and policy requirements.
- Excellent IT skills, including advanced Excel, plus strong working knowledge of finance/feeder systems, relevant processes, dependencies and interfaces.
- A positive "can do" attitude with a commitment to providing excellent customer service and championing change.
- Excellent communication skills and an ability to explain technical financial information to non-finance professionals.

- Adaptability and calm under pressure, able to prioritise effectively in a fast-paced environment.
- Resilience and confidence in managing difficult conversations and persistent arrears.
- Resilient, focused and tenacious. Taking ownership for service delivery and resolution of problems to meet deadlines
- Strong collaborative and teamworking skills.